



Agenda of Virtual Meeting

Board of Directors

10:00 – 11:00 a.m.

Friday, Jan. 06, 2023

Zoom Meeting

Members in attendance

Alaa C. Galeb, President

Abdulkader Al-Hadithi, Vice President

Faris Rashid, Past President

Riadh Al Mahaidi, Director

Suhair Al Habboubi, Director

Haitham H. Muteb, Director

Saad Al Taan, Director

Absent members

None

Visitors

Kais F. Sarsam, Consultant

Omar Qarani, Consultant

Maan S. Hassan, Chair of Certification Committee

Saheb Khidher, Chair of Public Relations Committee

Assim Lateef, Chair of Website Committee

Alaa Alzuhairi, Chair of Education Committee

Dilshad Khder Amen, Consultant

Dilshad Kakasor Ismael, Consultant

Tariq Al Attar, Consultant

Raed Al Saedi, Consultant

Razaq Ferhadi, Consultant

Ali N. Attiyah, Executive Director

The mission of the Board of Directors:

To have general supervision of the affairs of the chapter, it shall authorize and appoint the chairs of such administrative and technical committees and assign to them such duties and such authority, as it deems needful to carry on the work of the chapter.

1. Call to order

The meeting is called to order by President Razaq Ferhadi at 10:00 a.m.

2. Welcome and Introductions

All in attendance introduced themselves and the President welcomed the attendees.

3. Approval of Minutes

None.

4. Approval of Agenda – additions/deletions

None.

5. New President, Vice President, and members of the Board of Directors

The final results of the balloting will be confirmed, where Dr. Abdulkader Al Hadithi was elected to be the President, Dr. Haitham H. Muteb as Vice President, Dr. Ali Natheer, Dr. Sarah Jabbar, Engineer Jassim Mohammed Ali, and Engineer Mustafa Abbas as new Directors.

The Board of Directors will appreciate the Directors Eng. Faris Rasheed, Dr. Saad A Taan, and Dr. Riadh Al Mahaidi for the termination of their membership of the Board. They will continue as Consultants of the Chapter.

6. New Committee Chairs and Executive Director

The Board of Directors will discuss the positions of the committee chairs and executive director.

The committees are:

Student Activities Committee

The Student Activities Committee is charged with encouraging student involvement in activities related to the design, construction, manufacture, use, and maintenance of concrete products and structures at both the local and international levels. This committee provides guidance and encouragement for student involvement in ACI activities. The Student Activities Committee should consist of three (3) to five (5) members. The Chairperson should select an additional three (3) to four (4) members approved by the chapter Board. Committee members could be faculty advisers of ASCE, ALA, Chi Epsilon, or other appropriate student groups; professors of concrete technology or design; student representatives of appropriate student groups; or any other persons interested in serving on this committee.

Education Committee

Education is a multifaceted activity encompassing seminars or short courses, speakers for local organizations interested in concrete, or any other concrete education-related activity.

The Education Committee is responsible for conducting educational programs within the chapter area (both sponsored solely by the chapter and

in coordination with ACI's Professional Development Department) and increasing concrete industry effectiveness with colleges and universities in the chapter area.

The Education Committee should consist of three (3) to five (5) members. Ad-hoc committees may be established to plan and coordinate major education projects such as seminars. The Chairperson of this committee should contact the ACI Professional Development Department for a copy of The Local Cosponsor's Role in Conducting an ACI Seminar. Although this specifically applies to seminars conducted jointly with the ACI Professional Development Department, many of the tips and procedures described will work for any educational program.

Website Committee

The Website Committee is responsible for maintaining the chapter's website, which could include awards, chapter contact information, meeting announcements, membership applications, eNewsletters, and scholarship information.

Public Relations Committee

The Public Relations Committee handles the internal and external communications for the local chapter. Internal communications are directed towards chapter members and external communications are directed towards nonmembers, which include industry professionals, local industry media, ACI Headquarters, etc. It is the responsibility of the Public Relations Committee to write local press releases, establish press contacts, and submit meeting reports and chapter news items for publication in Concrete International magazine. This Committee is also responsible for the publication of the chapter eNewsletter.

A chapter depends on the Public Relations Committee to publicize and advertise its programs and activities, to maintain good member relations, and to increase public awareness of concrete. A chapter's "public" is defined as the many interest groups it influences, such as the general public, the academic world, government, business, finance, important population centers within the chapter's geographic area, and other ACI chapters.

The Public Relations Committee should consist of three (3) to four (4) people with the time and inclination for personal contact. The Committee must be kept fully informed of all chapter activities; thus, liaising with all committees and Officers is important.

Certification Committee

If the chapter is an approved certification sponsoring group, the Certification Committee is responsible for organizing and conducting chapter-sponsored certification training courses and/or examinations. This includes scheduling, arranging for facilities, materials, equipment, and personnel, budgeting, local publicity, obtaining instructional manuals from ACI, collecting fees, and submitting all collections to the chapter Treasurer for the payment of invoices.

7. Student Project Competition

The Board of Directors will discuss the celebration of the student competition winners.

8. Establishing ACI Student Chapters

The Executive Director, Dr. Ali N. Attiyah will describe briefly the efforts to establish ACI Student Chapters.

9. Follow Up of the IPA

The Board of Directors will discuss the follow-up of the IPA signed between ACI and the Ministry of Construction, Housing, Municipalities, and General Works.

10. Next Meeting

The next meeting will be at 10 a.m., Friday, Feb. 3, 2023.

11. Adjourn