
Warm welcome to the Editorial Board of BMC Cancer

1 message

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To: "abbas.salihi@su.edu.krd" <abbas.salihi@su.edu.krd>

Fri, Jan 12, 2024 at 4:33 PM

Dear Abbas,

Thank you for agreeing to join the Editorial Board of *BMC Cancer*, congratulations on this honour. I am delighted with this news and my Co-Editor Linda and I would like to warmly welcome you to the team.

BMC Series Editorial Site – Home for Training Material, News, Events and more

You will shortly receive a separate email with an invitation to join the **BMC Series Editorial Community**, which will include your new login details. This is a private space for the in-house Editorial Team and Editorial Board Members to engage and share news and ideas. Through the community, you can also find a suite of resources to support you in your role. Please follow the directions provided in the invitation email to log in to the site. Once you have access to the BMC Series Editorial Community, we ask that you complete our **Welcome Course**. The course is designed to help you to familiarize yourself with the BMC Series and prepare for handling your first manuscript.

Unless you've specified an alternative start date in your response form, you can expect to start receiving invitations to handle manuscripts within the next 1-2 weeks. In the meantime, you will also receive access to our peer review system, and your name will be added to the journal website.

I would advise you to bookmark the following links for future reference:

- <https://editorial.nature.com/your-assignments> - this is the page where you will be able to see all your assignments in the new peer-review system for BMC Cancer once you will be registered. The page will populate as soon as you will agree to handle new manuscripts for the journal.
- <https://my-profile.springernature.com> - should you need to update your contact information in the future, please log in into your account page at this link.

We will notify you via email when a suitable manuscript has been submitted that matches your expertise. The email will contain detailed instructions on what actions are required and we ask that you accept or decline the invitation as soon as possible.

In the meantime, please find some reading, guidance and tips attached and below as well as some information about a pilot initiative to engage with our editorial board members on twitter. Please see further details and information attached.

If you have any questions at any point, or about any of the above, please contact me and Nicola via BMCCancerEditors@biomedcentral.com.

Kind regards,

Chiara

Chiara Cilibrasi, PhD
Co-Editor, *BMC Cancer*

(she/her/hers – more information why)



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Editorial Board Member tips and tricks:

1. **Using the system** - You will shortly be invited to our new Springer Nature Submission System and receive further instructions via email.

Invitations to handle manuscripts

- Where possible, please always try to respond to invitations to handle manuscripts, even if you need to decline. The reason for this is that when we invite Associate Editors to handle a manuscript, we usually handpick 3 or 4 board members with relevant academic expertise and 'queue' the invitations to you. Unfortunately, if you do not accept/decline through the system, this holds the manuscript up for some time while it waits for your response, until it automatically invites the next board member in the queue.
- If you are temporarily busy or on holiday please let us know
- If you feel that you are receiving too many invites to handle manuscripts, or have an idea of how many manuscripts you'd like to handle a month, please let me know – I can update our records to meet your preferences.

2. **Peer review**

- We understand that sometimes it can be difficult to find peer reviewers. If you are struggling, helpful information on the resources and tools you can use to [find reviewers can be found here](#).

3. **Handling Manuscripts** – Please see also 'Guidelines to Editorial Evaluation' attached

4. **Ongoing training and webinars**

- From time to time, we host informative webinars on various aspects of the responsibilities of the editorial board which have been really popular with our board members, to find out more about these, visit the Events Channel on the [Editorial Site](#).

5. **Other activities outside of manuscript handling that may be of interest to you**

- If you see a manuscript published/going through peer review that you think deserves promotion e.g. through social media or a press release, please let me know.
- There are opportunities to write blogs about manuscripts you find really interesting, if you have an idea we can make arrangements to formally pitch your idea to our internal communications team.
- We warmly welcome personal recommendations of Editorial Board candidates from our board members for the Editor's consideration. If you meet or know someone who would be interested in joining the editorial board, please let me know. Find further information [here](#).

2 attachments



BMC Cancer_Guidance for Initial Editorial Assessment_2020.pdf
641K



Pilot initiative on alerts from the BMC Series Twitter account.pdf
305K