

LEADERS OF TOMORROW DIGITAL EXCHANGE PROGRAM

TERMINATION OF SERVICES

DATE: 18<sup>TH</sup> JULY 2021

TO: AHMAD DAZAYI

SUBJECT: TERMINATION OF SERVICES FROM LOT2021

Dear Mr. Ahmad,

We were honored to work with you in LOT2021. Due to the unavailability of your time, we agreed to terminate your services as a Program Facilitator for the LOT 2021 Digital Exchange Program. We are sad that you are leaving us, and we wish you best of luck with your next step! In order to move forward with this termination, we need to outline the following points:

- Effective immediately, your scope of work is considered invalid, and you are not considered as part of LOT2021 in any legal representation.
- Any files, information, data, accounts, passwords that have been shared with you during your period of work as a Program Facilitator is considered privileged, and you are not allowed to share them with any external part. This point is to clarify the importance of following our privacy policy.
- Your access to any/all of our systems, including your email address, will be shut down effective from 19th July 2021 and you will lose access to these services.
- This letter is considered as a formal notice, your reply of confirmation to this letter (by email) is considered as your legal approval to all of the above terms.

Thank you very much for your work and services as well as your time for the LOT2021. We hope that our roads will cross again in the future. It has been a pleasure and as always if you need any help at any point in the future you can always reach out to us.

Best Regards,



Ammar Al-Hajmee, Program Officer