Alan Sabah Kako

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**PERSONAL PROFILE**

A highly motivated and well organised structural engineer with over five years’ experience in a variety of civil engineering works and education based environments. Thrives on providing solid and essential back up to key positions and projects. A calm head and meticulous eye for detail ensures that all duties are carried out to the highest standards and in allotted time frames.  Comfortable working as part of a team or independently with a focus on delivering quality administrative support on a continuous basis.

**KEY SKILLS**

**I.T. Skills: Experienced PC user, technological innovation friendly**

* Experienced with Microsoft Office programs (Word, Excel, PowerPoint and Outlook).
* Competent with Chrome, Firefox, Explorer
* Experienced in Auto-cad, Ansys and CSI SAP.
* Literate in social media (E-mail, research platforms, LinkedIn, Facebook, twitter, skype, messenger)
* Very good experience with SAP software during my work in the UK.

**Personal Skills: Proactive individual with a lot to offer**

* **Managerial and Organizational Skills:**

- Administrator and planner at Magna confectionary LTD / UK for 5 years (2003 – 2008)

- Coordinator at the Dams & water resources department for 2 years (2015 – 2017)

- Project manager for construction of underground water tank and sewerage (2016 – 2017)

- Project manager of Daratoo and Zhyan quarter green belt project: (8 Months, 2013)

* **Intercultural Skills:** I have experienced studying and working in an international dimension- my teaching career implies dealing with various cultures, religions and nationalities, while my working in UK opened my horizons towards better understanding of intercultural communication and multicultural and multi--religious awareness.
* **Team work and Mediating Skills:** I have successfully worked in various types of teams, from football ones to research ones, with people aged 10 up to over 60 years.
* **Social and Communication Skills:** I am fluent in three languages (English, Kurdish and Arabic) and have always been looking to build on my range of knowledge interacting with people from different social blankets, religions and cultures.

**EMPLOYMENT**

**Assistant lecturer & Department coordinator**

Salahaddin University- College of Engineering, Erbil, Iraq **2013 – present**

* Salahaddin University is a leading educational institution in the Kurdistan region and Iraq providing good quality educational services.
* As part of the university's staff I taught at the Dams and Water Resources as well as Civil Department. I taught Engineering mechanics, R. C. Design, Academic Debate and English language.

Key Achievements:

* I became a management staff as department’s coordinator at college.
* I have received appreciation letter for three years in row from the presidency of University for my activities.

**Site Manager, Part time**

Corbel contracting company – Erbil, Iraq **2013 – present**

My responsibilities as a site manager were making sure that the daily work was running smoothly and as per the planning. Besides, I had to write reports for daily work and spending’s for the contractor.

**Interpreter**

Self-employed – Kingston upon Thames, London, UK **2009 – 2012**

I have worked with Kingston Council, Kingston Hospital and Kingston job seekers allowance during my studying years at Kingston University, I was interpreting Kurdish to English and vice versa. I was working mainly with refugees and helping them to go through their interviews and meetings held to solve or ease their problems.

**Systems administrator and Logistics Assistant**

Magna foods confectionary LTD – Telford, West midlands, UK **2002 – 2008**

**EDUCATION & TRAINING**

* 2012 – MSc degree in Structural Engineering (University of Surrey, Guildford, U.K)
* 2011 – B Eng. (Hons) Degree in Civil Engineering (Kingston University London, UK)
* 2008 – B-TECH National Certificate in Construction (City of Wolverhampton College, UK)
* 2016 – PTE Pearson Academic English Test (Kurdistan University, Erbil, Iraq) (Achieved: 60%)
* 2006 – SAP system training with Cadbury Super User Level (Birmingham, UK)
* 2006 - Manual Handling Safety course (Magna Foods LTD)
* 2002 – ESOL Speaking and Listening Level 1 (City of Wolverhampton College, UK)

**MEMBERSHIPS & CERTIFICATES**

* Salahaddin University-Erbil: Member of Examination Committee (2015- 2016), Member of Quality Assurance Committee (2015- 2016), Head of social committee (2016-2017).
* Member of Kurdistan Engineers Syndicate since 2013.

**REFERENCES**

References are available upon request.