



Case Work Skills

3rd Grade-First Semester
Social Work Department- College of Arts
2022-2023

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Course overview:

Social work requires a diverse demand to the range of professional, emotional, and cognitive skills, therefore it is essential for social workers to have a natural aptitude. In this semester students will learn the basic of effective social work skills with an introduction to the case work skills and techniques. Addressing practical social work support through exploring basic ways of assessment, intervention, and evaluation. Accordingly students will be able to move beyond basic skills and will be able to use their practice experience in the field through active listening to the their clients, emotional intelligence when dealing with cases beside keeping the inner strength high, as well as critical thinking in exploring situations, organization in prioritizing cases, tolerance with difficult circumstances they face, setting boundaries for the their own work when assessing, empathy within the limits of their work with effective communication with their clients.

Objectives:

- learning skills in exploring with individuals throughout intervention.
- Identifying and explain different principles, skills, methods, techniques and helping model in working with individuals.
- learn skills in dealing with sensitive cases and find out alternative solutions.
- To learn skills in using the resources and demonstrating techniques used in working with individuals. To learn client- case worker relationship skills.

Student's Expected Obligations and in Class Rules:

- Attendance is expected at all lectures.
- Read the required articles and be prepared for discussions during the class.
- Avoid attending the lecture late.
- Do your best to be punctual when you are requested assignment or report.
- Try your best to meet deadlines or you lose marks when providing assignments late.
- For Unexpected situations, the lectures will be applied remotely online and all students are expected to be responsive to the occurred changes.

- All students should use the official university E-mail and join Zoom meetings whenever its shared with you prior on Edmodo for the Online classes.
- Make sure to mute or set your cell phones OFF during the class.

Assessments & Exams:

- Exams %20.
- Participation, report & assignments % 10
- Final Exam %60

Main Books to be Used:

- Trevithick, Pamela, 2005. *Social Work Skills A Practice Handbook*, 2nd edition, USA university press.
- Jowett & Spray, 2012. *Social Work Practice with Children*, London, Sage.
- Parker & Bradley, 2011. *Social Work Practice Assessment, Planning, Intervention & Review*. 3rd edition, Exeter, UK, Learning Matters.
- Blyth & Milner, 1998. *Social Work with Children The Educational Perspective*. London, Longman.
- Sheafor. & Horejsi, 2006. *Techniques and Guidelines for Social Work Practice*. 7th edition, USA Priestley, 2008. *Disability a Life Course Approach*, UK, Cambridge.
- Holland., 2010, *Child & Family Assessment in Social Work*. London.

NOTE: additional articles to be prepared, will be provided on a weekly basis to students.

Weeks	Subjects
Week 1	Introduction to Semester Objectives Introduction to Case Work Skills, its objectives & components
Week 2	Introduction on value and knowledge foundation of social work profession, concepts & meanings.
Week 3	Principle of case work & Understanding Human Beings
Week 4	Communication & relationships in case work
Week 5	Approaches in case work
Week 6	Social Work Skills: interventions & Practice
Week 7	Process of case work, Intake stage
Week 8	Investigation stage
Week 9	Diagnosing
Week 10	Treatment stage/ empowerment & negotiation
Week 11	Monitoring & Evaluation
Week 12	Follow up & termination stage
Week 13	Direction & Guidance to support clients
Week 14	Application of case work (educational setting, family, institutions etc.)

