



Name:

Q1/ Define the followings items:

1-Database 2- Access 3- Information 4- Data (4 Marks)

Q2/ What is the advantage and disadvantage of database? (5Marks)

Q3/ Choose the correct answer from each of the following items:

- 1- Which field type will you select if you need to enter long text in that field?
A) Text B) Memo C) Currency D) Hyperlink
- 2- Which of the following is not a type of MS Access object?
A) Worksheets B) Form C) Table D) Modules
- 3- Which of the following option creates a Drop-Down List of values?
A) OLE Object B) Hyperlink C) Lookup Wizard D) Memo
- 4- What can be the maximum length of a text field?
A) 245 B) 255 C)265 D)155
- 5- The Rows in a Microsoft access table are also called _____.
A) Records B) Fields C) Columns D) Rows
- 6- Which field type can store photos in a Microsoft access?
A) OLE Object B) Hyperlink C) Both can be used D) It is not possible
- 7- is an object which stores data in Row & Column format to store data.
A) Form B) Table C) Query D) Report
- 8- answer a question by selecting and sorting and filtering data based on search criteria.
A) Form B) Table C) Query D) Report
- 9- Assign a unique number or assigned by Microsoft Access when any new record is created.
A) Currency B) Auto Number C) Attachment D) Date/Time
- 10- Which of the following is a type of MS Access Data type?
A) Table B) Query C) Form D) Calculated (10 Marks)

Q4/ State whether the followings are True or False:

- 1- Backend can be saved data and often it is called server.
- 2- The Columns in a Microsoft Access is called Cells.
- 3- Date/Time is NOT a type of Microsoft Access object.
- 4- In the Frontend, the data only goes into when we are processing the solution.
- 5- Text, including numbers which does not need calculation.
- 6- “Many to Many” is a type of table relationship in Access. (6 Marks)

Good luck