

Hazha Salih

Sociology Specialist

Date of Birth: 7 July 1980.

Nationality: British/ Kurdish

Gender: Female

Marital Status: Married

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Summary

I am a keen and responsible individual who has skills and experience within the social working environment. I have a pleasant and polite manner and can work quickly and calmly in a pressurised environment. I am able to work on my own initiative or as a team member. I like making difference in people's lives and I have demonstrated that by working with families in need or crises.

I have gained MA Masters in Criminology at Birmingham City University in Birmingham. Most of my researches carried out were based around the domestic violence and crime against women. Most of the researches conducted were carried out in my previous role as a health promotion and family support worker. My Dissertation subject was about Honour Killing In Kurdistan/ Iraq.

Education

Birmingham City University (Birmingham, United Kingdom)

Master's degree, Master in Social Science, Criminology 2009 – 2012.

Thesis Title: Honour Killing in Kurdistan, **Supervisor:** Mathew Cremin

University of Salahadin (Iraq)

Bachelor of Social Science 1998-2002

Graduation Project: Domestic Violence's Negative impact upon children's Education and Laborers

Pedagogy Course/ Irbil/ Iraq from April 2019 till December 2019

The whole nine months of studying Pedagogy's course, enabled me to:

- Transform teaching philosophy that incorporates current pedagogical best practices
 - Significant gain in knowledge on the practice of scientific teaching and ability to use this knowledge when designing courses and lessons
 - Augmented ability to effectively instruct a lesson using pedagogical best practices
 - Understanding of differences in student learning, universal design, and inclusive teaching practices to effectively and equitably teach to all students
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- Recognize that classrooms are diverse environments with variation in human experiences, abilities, characteristics, and resources and be able to integrate this knowledge into course and lesson design
 - Become familiar with recent classroom technologies and innovations and how to incorporate these in the classroom
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Accomplishments

- Ability to work up to 9 hours in day including weekends and holidays.
- Ability to work well under pressure and stressful environment.
- A team player with good interpersonal skills.
- Excellent planning and organizing skills for all projects with all details.
- Solid networking abilities and able to work in a multicultural & multiethnic environment.
- Cultural sensitivity with respect for diversity and ability to adapt to new work practices and environment.
- Excellent communication with people and capable to teach the people from different ages.
- Speed and excellent ability for learning and study.
- Good statement to quotation for projects with all details.

Current Positions Held

Quality Assurance Manager and Assistant lecturers at University of Salahadin, ART College/ Social Work Department (Erbil, Iraq) - part time

September 2018- present

Duties:

- * Teaching 2nd Grade (Social Problems)
- * Teaching 3rd Grade (Community Development)
- * Teaching 4th Grade (Mental Health)

Quality Assurance Duties:

- To run quality assurance meeting and implementing special agenda, this is supervised by the vice chancellor for Scientific Affairs and the head of quality assurance from all colleges.
- Supervising all relevant affairs of quality assurance at the colleges and responding to all queries and comments.
- Cooperating with the directorate of quality assurance at the ministry.
- Delivering all the requirements of the ministry of Higher Education and Scientific Research to quality assurance directorates at the colleges, then collecting the requirements and forward it to MOHE.
- Writing minutes of meeting, all proposals and comments then forward it to the Ministry after being approved by the Chancellor.

- Running ‘Assessment Affair’ which is performed by students, this is done by sending special forms for the colleges, then collecting and examining the conclusions and preparing certain database for it.
- Distributing evaluating form for assessing staff members, head of departments and deans of faculties, then analyzing the conclusion.
- Arranging external evaluators’ affairs who are invited to evaluate under-performing staff members and assess scientific departments by using specific forms, which is corresponded to quality assurance’s procedures.
- Arranging constant academics process in every scientific department and providing certain instructions and staff members scientific promotion will be based on annual points.
- Running courses for staff members to develop their language and computer skills.

Excellent interpersonal skills allow me to work well with colleagues and students. Strong communication skills help me successfully present lectures that engage students and give them homework assignments that excite them about learning. Expertise in the writing process so I can effectively guide students and help them discover their own best methods for creatively putting words on the page to express themselves. Good critical thinking skills that blend well with creative thought.

Program Coordinator at WAHA Women and Health Alliance International (Erbil, Iraq) November 2017- April 2018

Duties:

- Coordinate, develop and manage North region- Iraq program in accordance with annual work plan;
- Manage staff in Erbil and in field locations in North region- Iraq program and ensure timely reporting from Project Officers and partners;
- Ensure effective flow of information and communication with partners and stakeholders and update Head of Mission (HoM) on latest developments;
- Organize regular meetings with the team to strengthen effective coordination and collaboration and promote teambuilding;
- Regularly conduct field missions and monitor activities to achieve desired programme results in line with organizational and donor requirements;
- Manage safe-keeping of information and data, including filing of programme documents and materials;
- Support partners and joint projects as per approved plans and agreements and ensure timely liquidation of project expenditures;
- Liaise with partner organizations and stakeholders to ensure close cooperation, collaboration and coordination in the field;
- Support Conflict analyst in analyzing conflict and humanitarian situation on regular basis;
- Assist HoM in engaging senior officials, military officers, relevant government officials and other key stakeholders;
- Engage local and international organizations regularly and consolidate friends of IHL Network

Academic Coordinator (AQC) at Cambridge International School/ Queen Anne (Erbil, Iraq)

September 2015 – September 2017

Duties:

- The AQC must prepare a pacing chart for all the academic subjects.
- The AQC must have knowledge of all the books related to their allocated levels.
- Provide a positive environment in which students are encouraged to be actively engaged in the learning process...Communicate effectively, both orally and in writing, with students, and other professionals on a regular basis.
- Collaborate with peers to enhance the instructional environment. Model professional and ethical standards when dealing with students, parents, peers and community. Ensure that student growth and achievement is continuous and appropriate for age group, subject area, and/or program classification.
- Establish and maintain cooperative working relationships with students, parents, and schools, as measured by surveys QAIS will participate in.
- Assume responsibility for meeting his/her course and school-wide student performance goals.
- Demonstrate gains in student performance. Participate in training and presentations about teaching methods.
- Meet professional obligations through efficient work habits such as: meeting deadlines, honouring schedules, subject planning

Social Service Supervisor at Kings Pharmacy (London, UK)

May 2012 – July 2015

Description of the work:

- Plans, organizes, and directs a unit of social workers engaged in assessing clients' needs for social services, counseling clients, and assisting clients in obtaining social services in accordance with laws, regulations, and department policies; supervises and evaluates staff performance; and interviews applicants and makes recommendations for hire.
- Reviews cases to ensure timeliness, accuracy, thoroughness, and compliance with regulations and policies; and confers with staff regarding issues or problems.
- Prepares and/or participates in the development of program services, policies, and procedures; interprets new legislation to determine impact on operations; and prepares narrative and statistical reports to communicate information such as service trends.
- Assists in establishing and maintaining department community resources network; represents the department in the community; and speaks before groups on matters related to assignment.
- Develops special reference and training materials in order to meet staff training needs; trains staff in areas such as human behavior, group dynamics, crisis intervention, family dynamics, problems of aging, and alcohol and drug abuse.

Parent Support Adviser's Role at Birmingham City Council/ Tindal Primary School

April 2009 – 2011

Duties:

- Worked with individual and groups of pupils and families
- Worked closely with families by doing home visits to support them.
- Association with outside agencies and social services.
- Improved attendance.
- Improved behavior.
- Encouraged healthier diet and lifestyle.

- Reduced exclusions.
- Successful transition from Primary to Secondary schools with other agencies.
- Organized workshops for parents and children.

Health Promotional and Family Support Worker at Sure Start Children Centre (Balsall Heath, Birmingham, UK)

July 2007- April 2009

My role was to carry out antenatal and postnatal visits to all women within the Balsall Heath area in Birmingham. I did assess their needs, i.e. identify any issues such as domestic violence, child protection, postnatal depression and health and safety for the mother and baby and signpost when and where necessary to the relevant support agencies. I used to lead two groups, the first was called 'The Baby Matters' where mothers with baby under one years of age meet up once a week, where they gain advice about becoming new mothers i.e. breast feeding, baby massage and weaning etc. The second group was called 'Baby Clinic with Health Visitors

Duties:

- Doing an initial assessment of families' needs so that you can identify and plan the support needed to address issues and prevent any problems from escalating;
- Undertaking regular caseload review meetings with individuals and families during home and community visits to ensure they are fully supported to progress and achieve desired outcomes;
- Working with colleagues, health and social care professionals and multi-agency networks to evaluate caseload needs and the progress that has been made;
- Adhering to professional practice standards and legislations, including confidentiality, safeguarding, equality, diversity and inclusion policies;
- Ensuring that you are up-to-date on your knowledge of local service provision for appropriate signposting and referrals;
- Managing your own workload, administration and diary commitments;
- Assessing parenting skills and helping people to build physical and emotional caring abilities through a range of practical activities;
- Helping children with learning and development;
- Enhancing parents' understanding of different education and play strategies;
- Providing practical home management and budgeting advice to parents;
- Coaching, mentoring and motivating families to understand the benefits of relevant activities;
- Maintaining accurate and up-to-date administration and caseload records, including reports of all interactions;
- Staying with a family during a crisis situation, such as a parent being in hospital.

Consulting and Therapist at Psychosocial Education Treatment (PSETC) and Consulting Centre

January 2003- December 2004

Duties:

- Enables members to perform tasks in respective work unit through support, education, and coaching, as well as working with members to promote a work unit atmosphere conducive to member involvement, self-determination, and positive work habits.

- Develops and maintains short and long-term plans of respective work unit activities to promote the effective operation of the unit and to maximize member interest and participation.
- Assists other psychosocial counselors in maintaining an adequate inventory of unit supplies, materials, and equipment through regularly monitoring, purchasing, and requisitioning of items needed to continue the functioning of the unit.
- Monitors and assesses program members functioning progress in meeting service plan objectives, and advises agency staff and other service providers,
- Maintains client case records in compliance with applicable agency and licensure documentation requirements to ensure agency and licensure documentation requirements to ensure effective service delivery, continuity, and quality assurance.
- Provides and/or coordinates social, recreational, and educational activities for members, outside of regular program hours, in order to broaden member social opportunities.
- Participates in program and interagency staff meetings, sharing information with consulting psychiatrist, mental health nurse, case managers, and therapists, as well as other service providers, to enhance effective service coordination and planning.
- Performs other duties as assigned by Supervisor, which are consistent with the position and in compliance with agency policies and procedures.

Assistant Manager in Kurdish Community, Birmingham, UK

Jan 2006- July 2007

Kurdish Community in Birmingham/ UK: it is the only Kurdish Community in Birmingham and West Midland supports Kurdish refugee and new arrival to the UK. Plus, provides shelters, lawyers and essential foods and clothes to refugees and asylum seekers.

Description of the work:

Worked as assistant manager in the Kurdish Community in partnership with the local government authority/ council refugees and social services enabled me to help Kurdish women refugee and women asylum seekers especially who newly arrived to the West Midland/ UK.

Admin officer at Salahadin University – College of Art Sociology Department, (Erbil – Iraq)

April 2003 - October 2005

Duties:

- Writing letters and reports to the ministry of higher education.
- Getting instructions from ministry of higher education and informing the university head quarter and professors.
- Organizing and preparing incoming and outgoing letters via mail.
- Monitoring the daily absent list provided by the departments for both students and instructors.
- Coordinating with finance department to raise/cut the salary of each employee and professors.
- Organize and schedule the appointments for professors and employees with the university head quarter.
- Preparing exam questions and monitoring students progress.
- Supervising undergraduate student research's.

Social Worker at General Directorate of Social Issues, (Erbil – Iraq) Part time

January 2003 - October 2005

Duties:

- Doing activities to increase the awareness of people regarding the family society issues.
- Helping people to solve their problems.
- Encouraging families to push their kids to continue on their studies,
- Helping in need people financially
- Preventing divorces by solving problems between husband and wife.
- Finding solutions and investigating people who are begging for money in the street.
- Working with ministry of education to find uneducated children's in the street and forcing their family to register them in schools.

Languages

Kurdish	(Native or Bilingual Proficiency)
English	(Full Professional Proficiency)
Arabic	(Full Professional Proficiency)

Training Courses

- 1) Social Workers Training from UNICEF Organization Basic Certificate August 2002
- 2) First Aid Training form St. Paul's Community Trust Development in April 2007
- 3) HIV Training from St. Paul's Community Trust Development in May 2007
- 4) Values and Believes Training from St. Paul's Community Trust in May 2007
- 5) Baby Massage Training from St Thomas Children Center Basic Certificate in September 2007
- 6) Basic Food Training Basic Certificate in November 2007
- 7) Weaning and Health Training December 2007
- 8) Food Hygiene Course Level 1 February 2008
- 9) CAF Training in February 2008
- 10) Equal Opportunity Training in March 2008
- 11) Food Hygiene Course level 2 in March 2008
- 12) Child Protection and Safe Guardian Course level 2 Certificate, October 2008
- 13) Food Hygiene Course level 3 in November 2009
- 14) Cooking With Kids Course, September- December 2009
- 15) First Aid: Allergies AND Asthma, February 2010.
- 16) Data Protection, June 2010.

Skills & Expertise

Microsoft Office, Windows, HTML, Management, Project Management, Marketing, Translation, Data

Analysis.

Interests

Reading, Traveling, Digital Photography, Listening To Music, Watching Movies.

References:

Available upon request

Note:

- I certify that the above information is true, complete and correct to the best of my knowledge and belief. Otherwise I'll undertake all consequent results.
- I'm ready to provide you all documents, papers, and certifications, which support the above statement