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**Salahaddin University - Erbil**

**College of Basic Education**

**Department of English – Evening Classes**

**Paragraph Writing Course Syllabus**

**Class: Freshers**

**Year: 2023-2024**

**Course Book**

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| **1. Course name** | | **Paragraph Writing** |
| **2. Lecturer in charge** | | **Kawa Qadir Muhammad** |
| **3. Department/ College** | | **English – Basic Education** |
| **4. Contact** | | **e-mail:** [kawa.muhammad@su.edu.krd](mailto:kawa.muhammad@su.edu.krd)  **Tel: (optional)** |
| **5. Time (in hours) per week** | | **3 hrs/week** |
| **6. Office hours** | | **6 hours (see schedule hanging on the lecturer’s office)** |
| **7. Course code** | |  |
| **8. Teacher's academic profile** | | **Degrees:**  BA English Language 2009 Salahaddin University  MA Applied Linguistics 2013 Salahaddin University  PhD Candidate Applied Linguistics  **Academic Rank:** Lecturer  **Teaching at University:**  Six-year of experience teaching various subjects to different classes, such as pronunciation (1st class), grammar (1st class), Academic Debate (1st class), culture (2nd class), writing skills (3rd class), Diversity Education (4th class), Academic writing (3rd class), entrepreneurship education (2nd class), paragraph writing (1st class), and conversation (3rd class) |
| **9. Keywords** | | **Writing – Language Skills ––– Sentence – Paragraph – Essay -** |
| 10. Course overview:  In this course, students will learn to use standard English grammar in writing paragraphs and short compositions. Students work on developing effective simple and compound sentences and using them in their writing. Students are exposed to the modes of description, process and opinion. This is a course designed to prepare EFL students to handle the writing tasks they will encounter in college-credit level courses and the workplace.  This course is supposed to be at the elementary level of language proficiency preparing the students to write paragraphs considering certain grammar points and paragraph writing mechanisms such as punctuation, writing structure and idea organisation. | | |
| **11. Course objective:**  In this course, you will develop the following knowledge:  1. Writing is a personal explanation of the world around us.  2. Writing is a four-part process: prewriting, outlining, drafting, and revising.  3. All good writing adheres to four basic principles: unity, support, coherence, and mechanics (grammar,  spelling, punctuation, and usage).  4. Content of paragraphs comes from careful consideration of the subject.  5. Consideration of the reader is an essential part of the writing process.  6. Different assignments with different purposes require specific applications of form and content.  7. Grammar and punctuation are essential to the communication of ideas.  8. Evaluation of peer compositions is essential to developing critical skills for application to one’s own writing.  9. Use of the computer is essential for producing college level work. | | |
| **12. Student's obligation**  Students are expected and supposed to:  Attend the classes punctually,  Prepare and participate in the class discussions,  Write paragraphs and essays regularly according to class requirement  Submit assignments in time | | |
| **13. Forms of teaching**  Teaching will take place in different forms and through different techniques. Students are required to pay close attention to the teacher’s lecturing, prepare and participate in class discussion, team works, pair / group activities, and submit their homework in time. | | |
| **14. Assessment scheme (this scheme is subject to change depending on the requirement of the department)**  **40% midterm**  Homework:  In-class assignments: **10 marks**  Attendance and participation: **5 Marks**  Quizzes on mechanics of writing: **5 marks**  Exams: **10 marks** X2 = **20**  **60% Final**  ‌ | | |
| **15. Student learning outcome:**  Upon completion of this course, students will demonstrate the ability to do the following:   * Write accurate sentences, and paragraphs incorporating the grammatical structures studied in this course; * Identify fragments and run-on sentences and write more complex sentences; * Generate ideas and prepare to write using the following prewriting strategies: brain storming, webbing, free writing, etc… * Write effective paragraphs and short compositions using the modes of description, opinion, and process; * Do simple editing of self and peer’s writing assignments | | |
| **16. Course Reading List and References‌:**  Soucre 1: ‘Speak out’, level: Elementary, an English language course book  Source 2: Fawcett, Susan. *Evergreen: A Guide to Writing with Readings.* 10th Edition. Boston: Wadsworth,  2014  Source3; **Handouts (this are extracted from authentic sources)** | | |
| **17. Weeks** | **Grammar points & Writing topics to cover** | |
| Week 1  Week 2  Week 3  Week 4  Week 5  Week 6  Week 7  Week 8  Week 9  Week 10  Week 11  Week 12  Week 13 | Course introduction + punctuation  Verb to-be (personal details, jobs, ..etc)  There is / there are (talk about your hometown or city, places in your hometown)  Present simples (Daily routine, meals, clothes etc.)  Frequency adverbs (Daily routine, free time activities, special occasions and dates)  Past simple (verb to be) (Parties (birthday, wedding, etc.), weather and seasons)  Past simple (regular and irregular verbs) (Internet, weekend activities, past holidays)  Model verbs (can, could, should, shouldn’t) (health, health problems and treatment)  Present continuous (now, these days, future arrangement) (Work, transport, travel)  Going to / might / will (study, education, travel)  Comparative and superlative (Describing people, natural places, record breakers)  Past continuous and past simple (Relationships, food (fast food)  Present perfect (positive and negative) (Holiday experiences, employment, self-employed) | |
| **18. Practical Topics (If there is any)** |  | |
| In this section The lecturer shall write titles of all practical topics he/she is going to give during the term. This also includes a brief description of the objectives of each topic, date and time of the lecture | Lecturer's name  ex: (3-4 hrs)  ex: 14/10/2015 | |
| **19. Examinations:**  ***1. Compositional:*** In this type of exam the questions usually starts with Explain how, What are the reasons for…?, Why…?, How….?  With their typical answers  Examples should be provided  ***2.******True or false type of exams:***  In this type of exam a short sentence about a specific subject will be provided, and then students will comment on the trueness or falseness of this particular sentence. Examples should be provided  ***3. Multiple choices:***  In this type of exam there will be a number of phrases next or below a statement, students will match the correct phrase. Examples should be provided. | | |
| **20. Extra notes:**  Here the lecturer shall write any note or comment that is not covered in this template and he/she wishes to enrich the course book with his/her valuable remarks. | | |
| **21. Peer review پێداچوونه‌وه‌ی هاوه‌ڵ**  This course book has to be reviewed and signed by a peer. The peer approves the contents of your course book by writing few sentences in this section.  *(A peer is person who has enough knowledge about the subject you are teaching, he/she has to be a professor, assistant professor, a lecturer or an expert in the field of your subject).*  ئه‌م کۆرسبووکه‌ ده‌بێت له‌لایه‌ن هاوه‌ڵێکی ئه‌کادیمیه‌وه‌ سه‌یر بکرێت و ناوه‌ڕۆکی بابه‌ته‌کانی کۆرسه‌که‌ په‌سه‌ند بکات و جه‌ند ووشه‌یه‌ک بنووسێت له‌سه‌ر شیاوی ناوه‌ڕۆکی کۆرسه‌که و واژووی له‌سه‌ر بکات.  هاوه‌ڵ ئه‌و که‌سه‌یه‌ که‌ زانیاری هه‌بێت له‌سه‌ر کۆرسه‌که‌ و ده‌بیت پله‌ی زانستی له‌ مامۆستا که‌متر نه‌بێت.‌‌ | | |