

## **Khadeeja Saeed Ismail**

Instructor

Dept. of English

College of Education

University of Salahaddin

Erbil, Kurdistan Region – Iraq

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### **PERSONAL INFORMATION:**

Date and place of birth: January. 25<sup>th</sup> . 1977, Erbil – Iraq

Gender: Female

Marital Status: Married

Nationality: Iraqi

Home Address: Shadi, Erbil, Kurdistan Region-Iraq

### **ACADEMIC QUALIFICATIONS:**

Master of Arts Degree, University of Salahaddin, Erbil – Iraq, 2004

Major: English Literature      Minor: Modern poetry,

### **PRESENT POSITION:**

- Instructor in Dept. of English, College of Education, University of Salahaddin, Erbil

### **QUALIFICATIONS:**

- Used Various computer applications (Microsoft Word, PowerPoint, Excel)
- Maintained a high degree of confidentiality while working with sensitive files.
- Performed duties in a self contained environment with little supervision.
- Used training and experience to become an adept problem solver.
- Communicated with other operators to maintain a coordinated effort.
- Supervising Students' Competitions.
- Being a member in various committees on the level of the department and the college.
- Participating in different workshops and conferences.

**PROFESSIONAL SOCIETIES AND ACTIVITIES IN CIVIC, PUBLIC OR INTERNATIONAL AFFAIRS:**

- 2 years Translator of booklets and articles.
- A member in the organization of legal culture.

**TEACHING EXPERIENCE:**

- University Teacher from 2004 until now. College of Education, University of Salahaddin, Erbil

**TRAINING COURSES:**

- Participating in three Courses ( of computer programmers)
- Participating in a 3 -week Intensive workshop in methodology, curriculum design and development for Programme Development Project, in partnership with Appalachian State University/ United States of America, 2009.
- Participating in a number of international conferences and workshops.
- Participating in Teachers' Refresher Course held by Wimbledon School of English-London.

**LANGUAGES:**

Kurdish (Mother tongue), Arabic (good), English (fluent).