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**Department of Law**

**College of Law and Political Sciences**

**University of Salahaddin-Erbil**

**Subject: Academic General English**

**Course Book – ( 3rd stage)**

**Lecturer's name: Dr. Najat Muammed Amin**

**2023/2024**

**Course Book**

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| **1. Course name** | Academic English |
| **2. Lecturer in charge** | Najat muhammed Amin |
| **3. Department/ College** | Law |
| **4. Contact** | e-mail: najat.amin@su.edu.krdTel: (optional) |
| **5. Time (in hours) per week**  | For example Theory: 2 hours for each of the Four classes Practical: 0  |
| **6. Office hours** | 9:00 to 1:30 |
| **7. Course code** | - |
| **8. Teacher's academic profile**  |  I am a PhD holder in Linguistics –syntax . I have taught different subject throughout my carrier. Currently, I am a member of the academic staff at the department of Law, College of Law , Salahaddin University-Erbil. |
| **9. Keywords** | **Academic English**  |
| **10. Course overview:** **Law students need to improve**  their English communication in a work environment. Incorporating law career-specific vocabulary and contexts to immerses students in the four key language components: **reading, listening, speaking and writing** . The aim of the course is to presents subject matter including basic legal concepts, court processes, legal billing, evidence, and international law .Another aim is to assist students to Learn legal concepts through written and oral production.This course, General English, is taught in English and is a one-year course which is a four-credit unit (two hours per week) designed for undergraduate law students to prepare them to study wholly or partly in English to join legal academic life. The course has been designed in a way which covers the most common and the most used legal terms and phrases in every day English. The course material has been revised and developed in a way which covers all the subjects that benefit the students.  |
| **11. Course objective:*** Communicate legal concepts and information in writing confidently and easily in real-life work situations confident in their ability and knowledge of the vocabulary used
* Approach legal writing tasks confidently and knowledgably
* Understand the legal effect and use of many standard legal words and phrases
* Advise on the use and legal effect of vocabulary, idioms, and phrases
* Write precise and persuasive legal texts using exact, precise legal vocabulary
* Use legal vocabulary more accurately, concisely and effectively, both when speaking and writing in real-life work situations
* Use correct English grammar and appropriate tone for written legal communication
* Receive a certificate upon completion of the Exit-test
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| **12. Student's obligation**Students are required to -participate in the class practice and to have an active role . -Prepare assignments .-have individual or teamwork activities on different topics. Students are also to abide by the code of the content of SUH which regulates their behaviour, observations practicing and content at exam. Students need to attend the lectures . The maximum absence is %10 (2 hours get first warning. 4 hours get final warning, 7hours fail in lesson for the whole course.) |
| **13. Forms of teaching**The module is delivered through a program of weekly lectures and activities.Lectures will provide the outline and introduction to the subject. The introductory lectures are very important in setting the subject in context and ensuring that you have a sound base from which to develop your understanding of the subject.Activity classes are aimed to engage students in class and train them to use the knowledge they achieved in class and advance it in a way to be able to use them in real life situations like professional lawyers. Each activity class is specially designed to meet the needs of the students and are designed based on weekly needs assessment of the students. Students are carefully and closely studied by the instructor and based on that class activities and homework are designed by the instructor. Besides that, the classes are made student-cantered. |
| **14. Assessment scheme**‌ **Grading system:** The distribution of marks are as follows: %30 marks are allotted to Midterm Exam %10 for daily participation , class behavior and attendance %60 for Final examination  |
| **15. Student learning outcome:**By the end of the module, you should be able to: * Use the language properly and you will achieve English language skills that are needed for a legal environment.
* Accurately describe and critically comment upon the subjects;
* Identify and critically appraise the role played by language;
* Demonstrate an appropriate level of research skills in locating and evaluating the examples and the topics;
* Solve problems utilizing the knowledge gained from the various seminars and work effectively as part of a group towards this aim; and
* Express yourself effectively, orally and in writing, on material covered by the module.
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| **16. Course Reading List and References‌:**▪ Key references: Career Paths: Law Name of Authors: Virginia Evans, Jenny Dooley, David J. Smith - J.D. |
| **17. The Topics:** | **Lecturer's name** |
| 1. Introduction to the Lecture
 | Week one |
| Unit1 : Basic Leal Terms | Week two |
| Unit2 : Basic Leal Concepts  | Week three |
| Unit3 : Leal resources | Week four |
| Unit 4: Sources of Law | Week five |
| Unit 5: Preliminary Documents | Week six |
| Unit 6: Court Structure | Week seven |
| Unit 7: In the Court Room | Week eight  |
| Unit 8: Court Process | Week nine |
| Unit 9: Jurisdiction | Week ten |
| Unit 10: Court Etiquette | Week eleven |
| Unit 11: Criminal Law  | Week twelve  |
| Unit 12 : Civil LawUnit 13:Adminstrative Law | Week thirteen |
| Unit 14: Initial client Administrative | Week fourteen |
| Unit 15:Interviewin witness | Week fifteen |
| **20. Extra notes:**The course book is designed to familiarise students with the basic topics in a simple and easy way via using power points and data shows and other daily activities in the class. |
| **21. Peer review** This course book is well prepared in a way that it covers all topics that are needed with special focus on the important subjects*.* The objective and outcomes of the course are clear and highly considered. Lecturer**Prof. assistant dr. Najat Muammed Amin**  |