



گروپ:

بەش:

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Q1 : A: Fill in the blanks with a word or phrase given in the brackets (5Ms)
 (title – full-time – advert – part-time – assistant)

A: Could you put an in the paper for a summer job ?

B: Yes , of course . What's the job ?

A: Um. Sales , I think .

B: or part-time ?

A:

B: Tick the correct column for each word according to the underlined sound .

Words	/g/	/j/	/dʒ/
g <u>o</u>			
colle <u>g</u> e			
ju <u>ew</u> el			
y <u>e</u> s			
u <u>s</u> e			

Q2: Write the correct reason next to the correct rules at work (5Ms)

You must	Why
1. go to work every day	a. customers not satisfied
2. be punctual	b. you work together / customers pay wages
3. respect colleagues & customers	c. people expect you , they get angry / company loses money
4. do all tasks on time	d. people rely on / people need your work
5. do all tasks well	e. people need information

Q3 :

(5Ms)

A: Give true answers to the following questions

- 1. Do you go to university ?**
- 2. Have you got a job ?**
- 3. Would you prefer to eat Chinese food or Indian food ?**
- 4. Would you like to work in a bank ?**
- 5. Do you like working in your own country or abroad ?**

B: Listening

Listen and choose the correct answer

- 1. Always arrive on time . It's important to be a. on time b. punctual**
- 2. You must keep your shelves , your desk and cupboards a. tidy b. ordered**
- 3. Your files must be in date order or in a. alphabetical order b. in chronological order**
- 4. At university , your tutor gives you instructions . He or she is your a. manager b. boss**
- 5. If your work is bad , it is your fault . You are a. reliable b. responsible**