

**Q 1 : Read the following Paragraphs carefully, then choose the suitable Title for each one of them : (10 Marks)**

(University life usually means working harder at your studies) / (University life always means developing critical thinking) / (University life sometimes means learning new language skills) / (University life sometimes means living away from home) / (University life sometimes means sharing accommodation).

.....  
Now you are responsible for your life. In the past, perhaps, your parents managed your life. Perhaps they made meals for you, took you to school and remained you to do homework or revise for a test. Now, you must do everything for yourself. Buy a calendar. Mark all the important dates and times on it – lectures, deadlines for assignments, the dates of tests and examinations.

.....  
You don't have to make friends with flat mates. But you must respect them. Don't use their possessions. Never go into their rooms without permission. At home, perhaps, you only had to clean your bedroom. But in your hall or flat, clean the kitchen and the bathroom after using it.

.....  
You probably found school work hard sometimes. But university work is usually much harder. Don't worry about this. Most university students feel the same. Always do your best. Spend at least two hours on private study for every hour of lectures.

.....  
You learnt English at school. Your English is good. But you need new language skills at university. Learn how to listen to lectures. Learn how to participate in tutorials. Learn how to do reading research efficiently. Learn how to write essays.

.....  
At school you wrote essays with titles such as Describe the water cycle. Compare and contrast the physical features of two small countries. But at university, lecturers often give titles to make you think. For example: schools are like prisons. Discuss; research the topic. Find out the facts and the ideas of other people. Give your opinion at the end if the lecturer asks for it.

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**Q2 - Fill in the blanks using one of the suitable following words (12 Marks)**

( primary / recording / topic / data / secondary / experiment )

At university, lecturers often give assignments with Deadlines, for example: 'You must write 2,000 words on a particular .....by next Tuesday.' You must do research for an assignment in the library or on the Internet. This is called .....research. You must find out about the research and ideas of other people. However, sometimes you must do .....research. This is 'first' research. It means doing an .....yourself and .....the results. You must then analyze your .....

**Q 3 Match each word with its correct definition (9 Marks)**

(Resource Centre/ Search engine / a degree / a projector / handshakes / library / a lab / Revising / Virus )

- 1- You can read, do research, find information, study there in .....
- 2 - It's going over something again, something you have studied before.....
- 3- It is program which finds websites and webpages .....
- 4- It's a place for experiments?.....
- 5- It's a certificate for a university course?.....
- 6-It is a program which damages computer documents or programs .....

- 7- You can use the Internet, do research, work on computers, use the printers.....
- 8- It is a way of greeting someone.....
- 9- It's a machine for showing slides, from PowerPoint, for example .....

**Q4 Fill in the blanks using one of the following words, with its correct definition (4 Marks)**

(application / applicant / apply / applicable )

- 1- (adj) fitting the situation , e.g., is this rule .....to me?
  - 2- (n) a person who applies for a job or a place on a course ; .....must write a Personal Statement.
  - 3- (n) a document, usually a form, which information about an applicant ; e.g., name, address, nationality; Please complete the .....form in block capitals.
  - 4- (v) send information about yourself to get a job or a place on a course. fit the situation; This rule does not ..... to me because I am a student at the university.
- 

**Q 5 : Change the present simple phrase to past simple (5 degrees)**

- 1- I take ten GCSEs at the end of the secondary school. ....
  - 2- She is not a perfect in the sixth form. ....
  - 3- We start school at five. ....
  - 4- The exams are not easy at sixteen. ....
  - 5- I don't leave school at 16. ....
- 

**Q 6 Complete and answer Only Five (5) question, about your personal information (10 Marks)**

- 1-what do you study? ( University, college and department ) .....
- 2-What do you do in your free time? .....
- 3- What is your favorite (subject, film,) .....
- 4- Where are you from? .....
- 5- How many people are there in your family? .....
- 6- What are your hobbies? .....

**Q 7 Fill in the blanks using one of the following words, with its correct definition (8 Marks)**

( extracurricular / opinion / respect / efficiently / permission / remind / sensibly / manage )

- 1- With no waste of time; If you do this job .....it will only take a short time.
  - 2- Allowing someone to do something; Have you got ..... to be here?
  - 3- In a correct or practical way; He does not always behave .....
  - 4-Make someone remember something; The lecturer ..... me to give in the assignment tomorrow.
  - 5- Organize or control; They ..... their money very well.
  - 6- After lectures; There are many .....activities at this university.
  - 7-Personal idea or view; In my ..... the library is better than the Internet for most research.
  - 8- Show someone you have a good opinion of them; You should ..... people who are older than you.
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**Q 8 - write a paragraph about your personal information and answer these questions ( 10 Marks )**

- 1- Where do you live?/2- What do you study?(University, college and department)  
3 – how many people are there in your family/ 4-What is your favorite ( Sport and music ) / 5- How many brother and sister do you have? / 6- What do you do in your free time?
- 

**Q9- Match each word with its correct definition (12 Marks)**

(graduate / Password / a field trip / A dean / a lecture hall / gym / a theater / Vending machines / A schedule / Domain / crèche / Launderette )

- 1- .....which are machines with food and drink.  
2- ..... Is a list of day and time.  
3- .....It's a place to do exercise.  
4- ..... It's a place to leave your children for a few hours.  
5-.....a way of protecting your computer or documents on your computer  
6- ..... You can wash your clothes there.  
7- ..... is a person in charge of the faculty.  
8- ..... It's a person with a degree?.  
9..... a type of website, e.g., .ac = an academic website, probably a university  
10- .....It's work outside the university. You visit a place and do research?.  
11- .....It's a place for plays and sometimes music concerts?.  
12- ..... It's a place for lectures?.

**Q 10 Change the present simple phrase to past simple (5 Marks)**

- 1- I take ten GCSEs at the end of the secondary school. ....  
2- She is not a perfect in the sixth form. ....  
3- We start school at five. ....  
4- The exams are not easy at sixteen. ....  
5- I don't leave school at 16. ....
- 

**Q .11: Match each word with its correct definition (8 Marks)**

- 1- Administration Block ..... is a place where students live.  
2- A projector ..... is telling someone what to do.  
3- Revising ..... a small discussion  
4-Halls of residence ..... the time to give in an assignment.  
5-Deadline .....is a place where you can go there if you have a problem with fees.  
6- Tutorial ..... is a certificate for a university course.  
7- Advising .....is a machine for showing slides, from PowerPoint.  
8- A degree ..... is going over something again, something you have studied before

**Q 12 Match each word with its correct definition (10 Marks)**

(An article/ Social distance / Food court / Campus / advising / A dean / participation / the internet / A schedule / Greetings )

- 1- .....It is telling someone what to do
- 2- .....It means taking part in something
- 3- ..... It means is how close you stand to someone.
- 4- ..... It means is saying hello to someone.
- 5- .....The way computers in different locations are linked together to share information
- 6- ..... A Place with lots of different restaurant.
- 7- ..... is A list of a day and time.
- 8- ..... is A text in a newspaper, journal or on the internet.
- 9- ..... is A person in charge ( responsible ) of a faculty.
- 10- ..... the university buildings.

**Q 13: Fill in the Application form by using your personal information . (11 Marks)**

Apply the application form for the University of Salahhaddin with your personal information

<b>First name</b>																		
<b>Family name</b>																		
<b>Status</b>	.....																	
<b>Nationality</b>	.....																	
<b>Date of birth</b>	...../...../.....																	
<b>Place of birth</b>	....., .....																	
<b>Course applied for</b>	BA.....																	

  

<b>School</b>	<b>School</b>	From( month/ year )	To( month/ year )
	.....	<b>SEP</b> .....	... <b>JUL</b> .....
	.....	<b>SEP</b> .....	... <b>JUL</b> .....
	.....	<b>SEP</b> .....	... <b>JUL</b> .....

  

<b>Qualification</b>	.....
<b>Employment</b>	.....
<b>Hobbies and interests</b>	.....

**Q14-Fill in the blanks using one of the following words. (8 Marks)**

A field trip – Fresher - participation - a schedule - gym- disagree- food court- eye contact

- 1- It's a place to do exercise .....
- 2- A Place with lots of different restaurant.....
- 3- ..... is a list of day and time.
- 4- It's work outside the university. You visit a place and do research.....?
- 5- A university student is called a ..... In the first year
- 6- It means / is looking at someone when you speak to them. ....
- 7- It means taking part in something.....
- 8- It is saying you don't agree.....

**Q 15: Read the following Paragraphs carefully, then choose the suitable Title for each one of them : (8 Marks)**

Research at University

(A. Use more than one source / B. Avoid plagiarism / C. Go to library / D. Use academic sources )

1. ....

At one time, students did research in the university library. Nowadays, most students do research on the internet. But the university library is still there. It is still an excellent place for student. Try the library first! Firstly, the information is organized. Secondly, it is checked. Thirdly, the librarian can help you. But perhaps the library is closed or the book you want is out. Then you must use the internet.

2.....

Type 'what is a good teacher' into Google. You get nearly four million webpage! But a lot of those pages are commercial. Look for the domains .co.uk and .com. Don't read these sites. They want to sell you something. Other webpages are private sites. A tilde (~) says 'This is a private site'. Don't read these sites either. Nobody has checked the information on these sites. Look for academic sites ( .ac and .edu). Look also for. Org and .gov. These are not commercial sites.

3.....

Do not get all your information from one source. Firstly, perhaps the source is not accurate. Secondly, perhaps the source does not have complete information. Finally, you risk plagiarism- see below. Choose at least three academic sources. Never use Wikipedia! It is not an academic record your sources. At one time, it was easy to find the source again. Nowadays, it is often hard to find a website a second time. Copy the complete web address of the article. Write the data of your research. Keep it with your notes.

4. ....

Plagiarism is copying someone's work. The word comes from Latin. It means to steal or kidnap. At one time, students stole paragraphs from webpages. Lecturers accepted their work. But in 2001, a lecturer at an American university checked student assignments. He had a new computer program. He found 158 case of plagiarism. Forty-eight students had to leave the University. Nowadays, all University lecturers use computer program. They find plagiarism easily. Don't cut and paste from website. Sometimes, the lecturer gives no marks for an assignment with

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**Q 16 Read the paragraphs above carefully Tick True ( ✓ ) or false( X ) and correct any pieces of advice which are wrong ( 9 Marks )**

- a. Do a lot of research . ( ) .....
- b. Always do research. ( ) .....
- c. Never use the internet ( ) .....
- d. Don't read sites with. Co. uk. Or .com ( ) .....
- e. Don't read private sites. ( ) .....
- f. Don't read sites with .org or .gov. ( ) .....
- g. Always start with Wikipedia. ( ) .....
- h. report information in your own words. ( ) .....
- i. Cut and paste interesting parts of websites ( ) .....

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**Q 17 - Fill in the blanks using one of the following words, with its correct definition (8 Marks)**

( opinion / respect / extracurricular / remind / sensibly / manage / efficiently / permission )

- 1. Organize or control; They ..... their money very well.
  - 2. After lectures; There are many ..... activities at this university.
  - 3. Show someone you have a good opinion of them; You should ..... people who are older than you.
  - 4. Allowing someone to do something; Have you got ..... to be here?
  - 5. Personal idea or view; In my ... the library is better than the Internet for most research.
  - 6. With no waste of time; If you do this job ..... it will only take a short time.
  - 7. In a correct or practical way; He does not always behave ... ..
  - 8. make someone remember something; The lecturer ..... me to give in the assignment tomorrow
-

**Q 18 – Match each words or phrases with its correct definition ( 10 Marks).**

(Portal / Medical Centre / eye contact / Halls of residence / Link / SU (Students' Union) / Disagreeing / graduating / gender equality / parting )

- 1- It is saying you don't agree.....
- 2- It means that men and women are equal.....
- 3-It is an entrance on the Internet to a set of resources .....
- 4- It means is looking at someone when you speak to them.....
- 5-It is a connection between two Internet documents.....
- 6- It means saying goodbye.....
- 7- It means getting your degree and leaving university.....
- 8- You can go here if you are ill. ....
- 9- This is where students live. ....
- 10- There are facilities for students: bar, gym, café, clubs, etc. ....

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**Q19: Choose the correct answer for each sentences: (7 Marks)**

**A dean , Vending machine, Social distance, a lab , Campus , fee , Library**

- 1- The University building...
- 2- You can read, do research, find information, study there in .....
- 3- The money for a course.....
- 4- which are machines with food and drink, .....
- 5- ..... is a person in charge of faculty.
- 6- It's a place for experiments? .....
- 7- .....It means, is how close you stand to someone

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**Q20: Choose the correct answer for each sentences: (7 Marks)**

**gym / an article / Medical Centre / gender equality / a degree/ fee / Library**

- 1- It is means that men and women are equal .....
- 2- You can read, do research, find information, study there in .....
- 3- The money for a course.....
- 4- ..... It's a place to do exercise
- 5- ..... is a text in newspaper, journal, or on the interment .
- 6- It's a certificate for the university course? .....
- 7- ..... You can go here if you are ill.

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**Q21-Fill in the blanks using one of the following words. (8 Marks)**

A graduate – resource center - Welfare Office - a Dean- campus - faculty - - launderette – handshakes

- 1- Which .....are you in Education? Mathematics? Modern Languages?
- 2- ..... you can wash your clothes there.
- 3- It is a way of greeting someone.....
- 4- It's a person with degree .....
- 5- ..... You can use the Internet, do research, work on computers, use the printers.
- 6- ..... place to go if you have problems.
- 7- ..... Responsible of the faculty...
- 8- This is a large ..... There are ten faculty buildings, the library, the Resource Centre and the Students' Union.

**Q 22– Match each words or phrases with its correct definition ( 8 Marks).**

- |                  |   |
|------------------|---|
| 1- JCR / SCR     | Reading article .....                                     |
| 2- A schedule    | which ..... gives you the sciences in education lecturer. |
| 3- lecturer      | It's a place to live your children for a few hours. ....  |
| 4- participation | it is saying you don't agree.....                         |
| 5- academic      | You can go here if you need to speak to a lecturer.....   |
| 6- research      | is a list of day and time. ....                           |
| 7- Crèche        | the ..... year in my country starts in October            |
| 8- disagreeing   | It means taking a part in something .....                 |

**Q23 : Choose the correct answer for each sentences: (7 Marks)**

A sport center / an article / Medical Centre / lecture hall / eye contact/ assignment / Library

- 1- It's a place for lectures.....
- 2- A piece of work to do on your on.....
- 3- You can read, do research, find information, study there in .....
- 4- It mean is looking at someone , when you speak to them ? .....
- 5- It's a place to for Tense and football .....
- 6- ..... is a text in newspaper, journal, or on the interment .
- 7- ..... You can go here if you are ill.

**Q24 : look the sentences. Say positive or negative in each case.**

- 1. He works in a bank. ....
- 2. Managers don't like workers to come late. ....
- 3. I'll finish the work tomorrow. ....
- 4. The company has a big office. ....
- 5. The woman doesn't know the way. ....
- 6. The secretary has a lot of experience. ....
- 7. They won't buy any new machines. ....
- 8. I didn't make a mistake in the letter. ....
- 9. They'd like me to work at the weekend. ....
- 10. I wouldn't do that. It's dangerous. ....

**Q 25: Read the paragraph select each job title person and their role at the University (6 Marks)**

Welcome to the Faculty of Education. My name is Peter Beech. We all hope that you will have a great time here, and learn a lot, too, of course. OK. First, some important information about people. As I said, I'm Peter Beech. I'm the Dean of Education. That means I'm responsible for this faculty, the Faculty of Education. The bursar is Mrs Pearce. She deals with all the money, so she's a very important person! This is Mrs Pinner. She's the Head of Year 1, and she's responsible for the schedule. After this meeting, Mrs Pinner is going to talk to you about your schedule for the first semester. The Accommodation Manager –that's Mr Heel. He's in charge of the halls of residence on the campus. And finally, Mr Ben Hill looks after the Resource Centre. Ben will help you find the information you need. OK, well that's it from me for the moment. Oh, no. I forgot. One more very important person. Mr Mills. He is the head of ISS. He helps international students if they have any problems. OK, well I will talk to you again later in Freshers' Week. Now I'll hand over to Mrs Pinner...

<u>Name</u>	<u>Job title</u>	<u>Roles of key people in a university</u>
Pat Pinner		
Mrs Pearce		
Peter Beech		
Bill Heel		
Ben Hill		
Tim Mills		

**Read** the following Paragraphs carefully and answer the question

**You can't change you ( body ) ( social group ) ( brain ) ( background )**

You can change your behaviour. Perhaps you can change your personality. But you cannot change some things. You can hardly change your body. You cannot change your brain at all. You cannot change your social groups-race, religion, nationality, nobody can change their background, their family and their hometown.

Young children are very concerned with bodies and brains. They sometimes make fun of people because they are tall or short, or because they wear glasses. They often call other children ' Fatty ' or 'Shortly' or 'Four Eyes'. Children often call friends 'stupid' if they forget something or do something wrong. But we cannot change our bodies or our brains.

Teenagers are often very concerned about social groups and background. They sometimes use a rude word about someone's race or the colour of their skin. They sometimes comment on their religion or nationality. They often make jokes about poor people, or about people from a particular town or village. But we cannot change our social groups or our background.

Everyone knows that hitting someone is bullying. It is physical bullying. But hurting someone mentality is also bullying. Don't make jokes about someone's body or someone's brain. Don't make fun of someone's social groups or someone's background. If you make jokes about things a person cannot change, you are a kind of bully.

**Q 26: Tick (✓) the true and false, according to the paragraph and correct the wrong answer [ 6 Marks]**

1. you are a combination of Five things. ( ) .....
2. It is easy to change your background. ( ) .....
3. Teenagers concentrated with bodies and brains? ( ) .....

**Q 27 : Which of the following sentences will you find in the text? Answer with Yes or No [ 8 Marks]**

1. ( ) Children often call friends 'stupid' if they forget something.
2. ( ) Don't make jokes about someone's body.
3. ( ) Parents are often very proud of their children.
4. ( ) Teenagers often make jokes about poor people.
5. ( ) People sometimes move to different town.
6. ( ) Young children sometimes make fun of people because they are short.
7. ( ) Some children are very clever.
8. ( ) Teenagers sometimes use a rude word about someone's race.

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**Q 28 : look the sentences with time expressions. Say present or past [ 6 Marks]**

- |   |                                     |
|---|-------------------------------------|
| 1. We predicted the results. ....                       | 2. I contribute to tutorials. ....  |
| 3. They graduate in the summer. ....                    | 4. We collected a lot of data. .... |
| 5. The scientists record their results in a table ..... | 6. I edited my work. ....           |

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**Q 28: write the words in correct way [ 6 Marks]**

1. me / you / can / a / pen / lend .....
2. a / I / can / pen / from / borrow / you .....
3. me / you / the / gym / can / the / way / show / to .....
4. join / can / how / the / sport / I / center .....
5. can / many / the / library / how / you / borrow / books / from .....
6. learn / can / where / to / speak / I / Spanish .....



**Q 29 : Match each word with its correct definition [10 Marks]**

- |                |  |
|----------------|--|
| 1. etc.        | ( ..... ) joining together               |
| 2. combination | ( ..... ) not very often                 |
| 3. stupid      | ( ..... ) the things you do all the time |
| 4. personality | ( ..... ) not intelligent                |
| 5. behavior    | ( ..... ) for example / opposite of hate |
| 6. Usually     | ( ..... ) think about in a bad way       |
| 7. Normal      | ( ..... ) there are other examples       |
| 8. Worry       | ( ..... ) usual, happening all the time  |
| 9. like        | ( ..... ) most of the time               |
| 10. rarely     | ( ..... ) the way you look at life       |
- 

**Q 30 : Define only five (5) Term [ 10 Marks]**

1. Biotic : .....
2. Community ( Ecological) : .....
3. Atom : .....
4. Allele : .....
5. 1: Abiotic : .....
6. Consumer ( Ecological) : .....

**Q 31: Match each Term with its correct definition [ 4 Marks]**

( competition / chloroplast / Biosphere / cell cycle )

1. .... : The zone of life on earth; sum total of all ecosystems on earth.
  2. ....: The series of events that take place in a cell leading to its division and duplication....
  3. ....: when individuals or groups of organism compete for similar resources such as territory, mates, water, and food in the same environment.
  4. ....: An organelle found in plant cell and the cells of other eukaryotic photosynthetic organisms where photosynthesis occurs.
- 

**Q 32 : look the sentences with time expressions. Say present or past [6 Marks]**

- 1. At one time, they called these people philosophers. ....
- 2. In the past, the problems happened lots of times. ....
- 3. Nowadays, scientists analyze data. ....
- 4. Every year, some students drop Geography. ....
- 5. In the 1990s, they managed three shops. ....
- 6. Today, many students plagiarize the articles on Wikipedia. ....

**Q 33 : Listen and complete the conversations with words from the list on the right.**

- ( influence - similar - personality - own - completely - depends - change - personality )
- Presenter: **Conversation 1.**
- Voice A: Do you like being on your ..... ?
- Voice B: It ..... Sometimes I like being with other people.
- Presenter: **Conversation 2.**
- Voice A: Is .....the same as behaviour?
- Voice B: Well, I think it .....behaviour.
- Presenter: **Conversation 3.**
- Voice A: What is .....?

- Voice B: I think it's .....to behaviour.
- Presenter: **Conversation 4.**
- Voice A: Can people .....their behaviour?
- Voice B: Yes, but they can't change .....?.

**Q 34 - Read** carefully the **sentences** on the **left**. Are the **sentences** on the **right** True ( **T** ) or false ( **F** )  
**[ 8 Marks]**

- |  |   |
|--|---|
| 1. I am never late.  | ..... I am always on time .   |
| 2. Sometimes I don't like my hair.   | ..... I sometimes like my hair .                                    |
| 3. I often go out in the evenings.   | ..... I never stay at home in the evening.                          |
| 4. They never say good things about people.                                    | ..... They sometimes say bad things about people.                   |
| 5. I rarely forget names.  | ..... I usually remember names.                                     |
| 6. People usually think about their bodies and their brains. And their brains. | ..... People do not often think about their bodies                  |
| 7. People do not often think about their own personality or behaviour.         | ..... People rarely think about their own personality or behaviour. |
| 8. She often eats in a restaurant.   | ..... She eats in a restaurant once or twice a week.                |

**Q 35 : Fill in the blanks using** one of the following **words**? **[ 8 Marks]**

I read - I found - I heard that – I found - I think - Yes, but – Well – OK

1. .... a good article in the library.
2. .... we should discuss sociology first.
3. ...., what is the difference between them?
4. .... that a lot of psychologists are women.
5. ...., and what about old people?
6. .... a quote about that on the Internet.
7. .... that's not a new idea.
8. .... it's an interesting website

**Q 36 : look the words** in the **box**, which are **connected** with a **library**? Which are **connected** with a **bookshop**? **[ 8 Marks]**

Library:

Bookshop

(( price ,, borrow ,, form ,, , passport photo ,, in stock ,, librarian ,, student discount, ,, cashier,, lend )))

**Q 37 : what is the connection between** each pair of **words**. Are they similar or opposites? **[ 5 Marks ]**

1. always / never .....
2. usually / often .....
3. everybody / no one .....
4. everyone / everybody .....
5. physically / mentally .....

**Q 38 : look the sentences with time expressions.** Say **present** or **past** **[5 Marks]**

1. They knew the answer. ....
2. We know the reason. ....
3. I made a mistake. ....
4. They thought about important questions. ....
5. Most of the students take two main subjects. ....

Q 39 :: Read the paragraph carefully, complete the sentences in your own words: (5 degrees)

In today's talk, I'm going to answer some very basic questions about psychology: First, what is it? Secondly, how does psychology help us in our day-to-day lives? Finally, who are the important names in the history of psychology? OK, let's answer the first question. What is psychology? Psychology is the study of the mind. It is not the study of the brain. The brain is physical. You can see a brain, you can touch it, you can even cut it open. The mind is in the brain but you can't see it or touch it. We now believe that the mind controls our behaviour. So psychologists study the human mind. Then they try to understand human behaviour.

We must understand the mind. Then we can understand the way we think. We can understand the things we say. We can understand the things we do.

1. Psychology equal = .....
2. Psychology not equal .....
3. Psychology equal = understanding
  - a. The way .....
  - b. The things ..... And .....

Q 40 ; what is different between psychology and sociology ?

Q 41 : what is different between mind and brain?

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**Q 42 - Read** the following Paragraphs carefully, then **choose** the suitable **Title** for each one of them [ 7 Marks]

( Qualification / working hours / architecture./ personal qualities and abilities/ workplace/ Salary and benefits / Experience )

The world around us is changing. There are new buildings everywhere. There are new shopping center. New houses and flats, new factories. Would you like to design new buildings, to make them safe, comfortable and beautiful? If so, think about a career in .....

.....: the starting salary for an architect is high. You earn about \$ 1,500 per month.

But remember! You will be 23 or 24 before you start earning. There are no perks, except perhaps free use of expensive packages for the computer.

.....: architects work from 9 a.m. to 5 p.m. Sunday to Thursday, but they often do lots of overtime to meet deadline. If the deadline is tomorrow, and you haven't finished by 5 p.m. you must carry on working through the night of course, this overtime is usually unpaid.

.....: you need a degree in architecture. Some degree courses take five years or more. They cover engineering principles and town planning laws as well as design.

.....: Employers look for people with a background in design.

.....: architects must be good at mathematics. They must also be able to draw well. They must be able to listen to clients to find out their wants and needs. They must also be able to use complex programs for drawing on a computer.

.....: architects often work for large companies like banks or supermarkets. When you have a lot of experience, you can start a practice of your own.

Q 43 - Answer the closed question only with Yes or No [ 8 Marks]

- .1Would they like to work in a bank ..... / ..... ?
  - .2Did she go out last night ..... / ..... ?
  - .3Are you a student..... / ..... ?
  - .4Were you late for class today..... / ..... ?
  - .5Have you been to another country..... / ..... ?
  - .6Can he ride a horse..... / ..... ?
  - .7Do you live in a flat..... / ..... ?
  - .8are they like play football..... / ..... ?
-

**Q 44 - What is the Verbs word for each of the following Nouns? [ 6 Marks]**

<b>Nouns</b>	<b>Verbs</b>
Advertisement	.....
Advisor	.....
Impression	.....
organization	.....
preparation	.....
recruitment	.....

---

**Q 45 - Fill in the blanks using one of the following words [ 6 Marks]**

( money ,, rude and aggressive ,, knowledge ,, trusting and friendly ,, Seven till Nine ,, a park ranger)

1. A helpful colleague is .....
2. I'm..... I look after the animals and the plants.
3. A bad employer is .....
4. What are the working hours? .....
5. The company doesn't want to waste .....
6. Big companies want diplomas and degrees. They need.....

---

**Q 46: Match each phrase with its correct definition [ 10 Marks]**

- |                                       |  |
|---------------------------------------|--|
| ( A ) What does a sociologist study   | ( ) Employing someone for a job                              |
| ( B ) What is recruitment             | ( ) A discussion in a small group with a tutor about a topic |
| ( C ) What does a psychologist study? | ( ) A person who writes for a newspaper or a magazine        |
| ( D ) What is plagiarism?             | ( ) A piece of written work, usually homework                |
| ( E ) What are colleagues?            | ( ) Payments for work  |
| ( F ) What is a graduate?             | ( ) They are people you work or study with                   |
| ( J ) What is a journalist?           | ( ) A person with a degree                                   |
| ( H ) What is a tutorial?             | ( ) The human brain and individual behaviour                 |
| ( I ) What are wages and salary?      | ( ) Using someone else's work without naming them            |
| ( G ) What is an assignment?          | ( ) The behaviour of people in groups                        |

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**Q 47 - Write down and answer the question about time [ 3 Marks]**

**What Time is it?**

1. **7:10** .....
2. **8:30** .....or.....
3. **11:45** .....or.....

---

**Q 48 - Match each word with its correct definition [ 7 Marks]**

- |                    |   |
|--------------------|---|
| 1. tasks           | ( ) phones and computers                        |
| 2. workspace       | ( ) ordered by date                             |
| 3. manager         | ( ) desk, shelves, cupboards                    |
| 4. equipment       | ( ) pieces of work                              |
| 5. punctual        | ( ) the person who gives you orders             |
| 6. chronologically | ( ) the people who buy things from your company |
| 7. customers       | ( ) always on time                              |

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**Q 49 - Tick (✓) the correct answer to each of the following sounds G and D3 ( J ) [ 3 Marks]**

<b>Sounds</b>	<b>g</b>	<b>j</b>
Chorological	.....	.....
College	.....	.....
Colleague	.....	.....

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**Q 50 - Read** the following Paragraphs carefully, then **choose** the suitable **Title** for each one of them [ **7 Marks**]

( **Workplace , Experience , journalism , Personal qualities and abilities , Salary and benefits , Qualifications , Working hours** )

We all read newspapers and magazine. We all watch the news on television or listen to it on the radio. Perhaps you even read the news on a website. But would you like to write the news? If so, think about a career in .....

.....: Journalists must be articulate in speech and writing. They must be outgoing and like meeting new people. They must be interested in issue like pollution and climate change. They must also be able to type and use information technology.

.....: Magazine journalists work from 9 a.m. to 5 p.m., Monday to Fridays, but newspaper journalists sometimes work shifts. There is a lot of weekend work and unpaid overtime as well. The news never stops!

.....: journalists usually work in a newspaper or magazine office, but freelance journalists work from home. Some journalists travel all over the world.

.....: you need a degree for most jobs in this field. Employers prefer candidates with a degree in journalism or media studies courses look at communication in the mass media.

.....: Employers look for people who have contributed to school newspapers or club newsletters.

.....: Career-entry jobs are low-paid. The starting salary for a cub reporter on a local newspaper is about E10,000 per year, but this can rise quite quickly. There are very few perks except, perhaps, a company car.

**Q 51 : Read** the **job description** above **find** the **words** in the text. Both meanings

are possible. **Tick (✓)** the **best meaning** for each **word** in **context**. [ **8 Marks**]

- |               |  |
|---------------|--|
| 1. Articulate | ( ) move ( ) able to put words together well                           |
| 2. Issues     | ( ) important points ( ) sends out                                     |
| 3. Shifts     | ( ) working periods ( ) moves  |
| 4. Freelance  | ( ) a person who works for him/herself ( ) not employed by one company |
| 5. mass       | ( ) going to a large number of people ( ) large number                 |
| 6. Field      | ( ) place for animals or crops ( ) area, e.g., of work, study          |
| 7. Contribute | ( ) give money to ( ) give items to                                    |
| 8. Perks      | ( ) gets more active ( ) extra benefits                                |

**Q 52 - What is the base word** for each of the following **nouns** [ **8 Marks**]

**Base noun base noun**

- |                     |                         |
|---------------------|-------------------------|
| a. Advisor .....    | e. Responsibility ..... |
| b. Manger .....     | f. Payee .....          |
| c. Deletion .....   | G. Kindness .....       |
| d. Efficiency ..... | h. Requirement .....    |

**Q 53 - Match** each **word** with its **similar** meaning [ **10 Marks**]

- |              |                |
|--------------|----------------|
| 1. company   | ( ) on time    |
| 2. extrovert | ( ) sick       |
| 3. brain     | ( ) employ     |
| 4. require   | ( ) act        |
| 5. ill       | ( ) aggressive |
| 6. behave    | ( ) mind       |

- 7. ancient ( ) organization
- 8. hostile ( ) old
- 9. punctual ( ) outgoing
- 10. hire ( ) need

**Q 54- Fill in the blanks using one of the following words [ 8 Marks]**

**( do - keep – be - organize - do – use – go - respect )**

How to be a good employee.....

1. you must ..... all task well.
2. you must ..... colleagues and customer.
3. you must ..... your workspace tidy.
4. you must ..... files sensibly.
5. you must ..... to work every day.
6. you must ..... All tasks on time .
7. you must not ..... computer for personal things.
8. You must ..... punctual .

**Q 55 - Match each word with its similar meaning [ 4 Marks]**

**(Organization / his body language is good/ Impress / employee)**

1. A new ..... must work hard. He or she usually has a lot to learn in his or her new job.
2. My boss is very hard to .....
3. The interviewee gives a good impression because .....
4. The..... of the office is not very good.

**Q 56 (B) - Fill in the blanks using one of the following words [ 5 Marks]**

**Businessperson / engineer / tidy / every weekday, yes / un reliable and irresponsible**

1. A bad employee is .....
2. You must keep your shelves, your desk and your cupboards .....
3. I'm ..... I work in a small company.
4. Is the same every day? .....
5. I'm an ..... I work on big public projects

**Q 57 -Fill in the blanks using one of the following words. (8 Marks)**

**A- trusting and friendly -/ B- Seven till Nine / C- medical assistant/ D- knowledge/ E- rude and aggressive / F – Punctual / J - a park ranger/ H – money**

- 1- I'm a ..... I work in a hospital.
- 2- Always arrive on time. It's important to be.....
- 3- A helpful colleague is .....
- 4- I'm..... I look after the animals and the plants.
- 5- A bad employer is .....
- 6- What are the working hours? .....
- 7- The company doesn't want to waste .....
- 8- Big companies want diplomas and degrees. They need.....

Q 58 : What are the main differences between having a job and going to university?

Q 59: What are the main similarities between the two?

Q 60 : Match the words with its correct definitions ( 8 marks )

(order - responsible – task – punctual – tidy – manager)

1. Always arrive on time. It's important to be .....
2. You must keep your shelves, your desk and your cupboards .....
3. Your files must be in date order or in alphabetical .....
4. At university, your tutor gives you instructions. He or she is your .....
5. If your work is bad, it is your fault. You are .....
6. Do your work on time. Complete all your .....

Q 61 : Does the Sentences give a reason? Say Yes or No.

1. You must finish on time. Why? Because other people need that information. ....
2. We must arrive before eight o'clock; we have lunch at twelve; we finish at five.  
.....
3. You must be responsible for your work ... other people can't do it for you. ....
4. Customers must complete a form with their name, address and telephone number.  
.....
5. Office employees must be polite. Rudeness makes people angry. ....
6. I must go because I have a meeting at three o'clock. ....

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Q 62 : Is the **second** sentence a **reason** or a **new point**?

- 1. A new employee must work hard. He or she usually has a lot to learn in his or her new job. ....
- 2. So you must always come on time. Now let's think about wages.  
(.....)
- 3. Big companies want diplomas and degrees. They need knowledge. .  
(.....)
- 4. Employees mustn't waste time. Time is money! . (.....)
- 5. You mustn't take things from the office. Another point is critical thinking. (.....)

Q 63: Find sentences for each conversation. Number the sentences in a logical order.

- |                                      |                                    |
|--------------------------------------|------------------------------------|
| ---- A: Is it the same every day?    | ---- B: Seven till nine.           |
| ---- A: What are the working hours?  | ---- B: Three o'clock.             |
| ---- A: What time is your interview? | ---- B: About 15 minutes, I think. |
| ---- A: How long will it last?       | ---- B: Every weekday, yes.        |
-