

Curriculum Vitae

1. Family name: **Masoom**
2. First names: **Taban Muhammed**
3. Date of birth: **07-02-1981**
4. Nationality/Nationalities: **Kurdish/British**
5. Contact details (Telephone/Email): **00964750----- tabanmasoom@gmail.com**

Institution (Date from - Date to)	Degree(s) or Diploma(s) obtained
2008-2009 London Metropolitan University	MA in Paralegal work/International Law
2004-2008 London Metropolitan University	LLB Law
2001-2003 University of Westminster	BSc Biomedical Science
2000-2002 City & Islington College	BTEC National Diploma in Science
1998-2000 City & Islington College	A Levels
1994-2000 Highbury Fields School	GCSE

7. Language skills:

Language	Reading	Writing	Speaking
English	Perfect	Perfect	Perfect
Arabic	Perfect	Perfect	Perfect
Kurdish	Fluent	Good	Perfect

8. Other skills:

- Computer-literate performer with extensive software proficiency covering wide variety of applications such as, Microsoft Word, Microsoft Excel and Power Point.
- Proven relationship-builder with unsurpassed interpersonal skills.
- Goal-driven leader who maintains a productive climate and confidently motivates, mobilizes, and coaches employees to meet high performance standards.
- Innovative problem-solver who can generate workable solutions and resolve complaints.
- Resourceful team player who excels at building trusting relationships with colleagues.
- Highly adaptable, mobile, positive, resilient, patient risk-taker who is open to new ideas.
- Dependable, responsible contributor committed to excellence and success.
- Energetic performer consistently cited for unbridled passion for work, sunny disposition, and upbeat, positive attitude.

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- Conscientious go-getter who is highly organized, dedicated, and committed to professionalism.
- Enthusiastic, knowledge-hungry learner, eager to meet challenges and quickly assimilate new concepts.
- The above are some of the achievements that I have gained. However, most of these achievements are in result of having managed and supervised a dedicated team of staff and volunteers
- Finally, the most important achievement of all working for a non profitable organization is been able to help the venerable members of the community, without these services many could have find themselves in a poverty and difficulty circumstances.

9. Key qualifications:

Strong ability to develop and maintain relationships at all organizational levels, highly motivated, excel in team environment.

10. Professional Experience:

Country in which relevant experience was gained	Date from - Date to
<p style="text-align: center;">Lecturer at College of Law and Political Science, Salahadin University</p> <p>Erbil, Iraq</p> <ul style="list-style-type: none"> • Lecturer of Introduction to law, First Stage – Erbil 2011 • Lecturer of Administrative Law, Second Stage – Erbil 2011-2012 • Lecturer of International Commercial Law, Fourth Stage – Erbil 2011-2012 • Lecturer of Public International Law, Third Stage –Erbil 2012-2013 • Lecturer of General English, Stage One –Erbil 2013-2014 • Lecturer of International Commercial Law, Fourth Stage – Erbil 2014-2015 • Lecturer of Administrative Law, Second Stage – Erbil 2015-2016 • Lecturer of Public International Law, Third Stage – Erbil 2016-2017 • Participation in the Philip Jessup Moot Court competition, First on Iraqi Universities and participation on International Round in Washington DC in United States of America, April 2014. • Attended on Conference of 'The Future of the Higher Legal Education in Iraq', Sponsored by the European Union, Erbil 2015 • Member of the English Language Teaching and Curriculum Design, Faculty of Law, Erbil 2013-2014 	<p>2011-to 2017</p>

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<p>Secretary of Iraqi Presidency, Baghdad Iraq</p> <p>✓ Advices the President's on the appointment of Iraqi Ambassadors, ministers, consuls, and other diplomatic representatives.</p>	<p>01/08/14 – 01/10/14</p>
<p>Legal Advisor/Manager at Kurdish Information and Advocacy Centre London,UK</p> <ul style="list-style-type: none"> ✓ Design and coordination of a community based needs assessment of the alcohol and drug use prevention and treatment needs of ethno cultural communities. ✓ Delivered presentation in three languages (English, Kurdish, Arabic) ✓ Design and delivery of a comprehensive community based research strategy drawing together 20 ethno cultural organizations and government prevention and treatment services. ✓ Analysis of organization services and resource relevance and accessibility; recommendations for staffing policy, cross-cultural communication training and resource creation; and, recommendations for community driven and partnership based prevention and treatment services. ✓ Production of a monthly newsletter for health professionals and the public. ✓ Supervision and training of staff members. ✓ Design and delivery of innovative education and cultural programs ✓ Organization of international conferences and special events. ✓ Recruitment of volunteers and maintaining of volunteers. 	<p>2003 -2008</p>

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